

Goenka & Associates Educational Trust

LAKSHDHAM HIGH SCHOOL

A.Y.2024 - 2025



GAET  
Lakshdham

EVERY TASK IS A BLESSING



# **G.A.E.T.'s LAKSHDHAM HIGH SCHOOL**



**GAET**  
Lakshdham

**SCHOOL CODE MA 131**

**GOKULDHAM, GOREGAON (E), MUMBAI - 400 063.**

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## **SCHOOL CALENDAR**

### **2024 - 2025**

**'Only as high as I reach, can I grow;  
Only as far as I seek, can I go;  
Only as deep as I look, can I see;  
Only as much as I dream, can I be.'**



Let's Go  
**GREEN**

.....This Year

Let's celebrate every occasion  
With tree plantation,  
To protect and conserve  
the Environment.

Do give your contribution!

**Swami Vivekananda**



**Education  
Is  
The Manifestation  
of Perfection  
Already in man  
- Swami  
Vivekanand**

## THE BASIC PRINCIPLES OF EDUCATION AT LAKSHDHAM

1. Holistic development of Mind, Heart, Soul and Personality.
2. To develop the skills of Communication, Collaboration, Critical Thinking and Creativity.
3. To shape students into benevolent and empathetic individuals.
4. To care for the individual and reward the progress towards his/her potential.
5. High quality relationships and values based on the teachings of great teachers, saints and leaders.
6. Leadership characterized by humility, examples, selflessness and services.
7. To qualify students for honest work and teach them the value of respecting others.

To develop proficiency in -  
**READING, WRITING, ARITHMETIC**  
**RESPONSIBLE BEHAVIOUR AND LIFE SKILLS**

## OUR VISION

'Development of holistic personality of students to face challenges of the modern world and be a Global Citizen'

## OUR MISSION

'To empower every child to evolve in freedom and inquiry'

## **SCHOOL HOURS**

**(MONDAY TO FRIDAY)**

### **PRIMARY SECTION**

**Grade I To IV – 1:00 p.m. To 6:30 p.m.**

### **SECONDARY SECTION**

**Grade V To X – 6:50 a.m. To 1:00 p.m.**

## **VISITING HOURS**

### **PRINCIPAL**

**(MONDAY TO FRIDAY)**

**SECONDARY – 10:30 a.m. To 12:30 p.m.**

**PRIMARY - 10:30 a.m. To 12:30 p.m.**

### **TEACHERS**

**(MONDAY TO FRIDAY)**

**SECONDARY – 1:15 p.m. To 1:45 p.m.**

**PRIMARY - 12:00 noon. To 12:30 p.m.**

### **SCHOOL OFFICE**

**(MONDAY TO FRIDAY)**

**8:00 a.m. To 12:30 p.m.**

**(EXCEPT BANK HOLIDAYS)**

# PREAMBLE

**WE, THE PEOPLE OF INDIA** having solemnly resolved to constitute India into a **SOVEREIGN SOCIALIST SECULAR DEMOCRATIC REPUBLIC** and to secure to all its citizens:

- **JUSTICE**, social, economic and political;
- **LIBERTY** of thought, expression, belief, faith and worship;
- **EQUALITY** of status and of opportunity; and to promote among them all;
- **FRATERNITY** assuring the dignity of the individual and the unity and integrity of the Nation;

IN OUR CONSTITUENT ASSEMBLY

this twenty-sixth day of November, 1949,

do **HEREBY ADOPT, ENACT AND**

**GIVE TO OURSELVES THIS CONSTITUTION.**

## प्रतिज्ञा

भारत मेरा देश है। सभी भारतीय मेरे भाई-बहन हैं।  
मुझे अपने देश से प्यार है। अपने देश की समृद्ध तथा  
विविधताओं से विभूषित परंपराओं पर मुझे गर्व है।  
मैं हमेशा प्रयत्न करूँगा/गी कि उन परंपराओं का सफल अनुयायी  
बनने की क्षमता मुझे प्राप्त हो।  
मैं अपने माता-पिता, गुरुजनों और बड़ों का सम्मान करूँगा/गी  
और हर एक से सौजन्यपूर्ण व्यवहार करूँगा/गी।  
मैं प्रतिज्ञा करता/ती हूँ कि मैं अपने देश और अपने देशवासियों  
के प्रति निष्ठा रखूँगा/गी। उनकी भलाई और समृद्धि में ही मेरा सुख निहित है।

## PLEDGE

"India is my country.  
All Indians are my brothers and sisters.  
I love my country and I am proud of  
its rich and varied heritage.  
I shall always strive to be worthy of it.  
I shall give my parents, teachers and all elders  
respect and treat everyone with courtesy.  
To my country and my people,  
I pledge my devotion.  
In their well-being and prosperity alone,  
lies my happiness.

## CLEANLINESS PLEDGE

I, as a citizen of India, commit that I will not throw any garbage or  
waste on the road or street but  
throw it only in the dustbin provided for the same.  
I shall also spread this message among  
my near and dear ones.  
I shall stop using plastic and Styrofoam disposables  
and also request others to do so.  
I shall use bio-compostable items.  
Let us all join hands to make India clean and  
begin with ourselves.

## राष्ट्रगान

जन-गण-मन अधिनायक जय हे,  
भारत-भाग्य विधाता।  
पंजाब, सिंधु, गुजरात, मराठा,  
द्राविड़ उत्कल बंग।  
विन्ध्य, हिमाचल, यमुना, गंगा,  
उच्छल जलधि तरंग।  
तव शुभ नामे जागे,  
तव शुभ आशिष मागे।  
गाहे तव जय गाथा।  
जन-गण-मंगलदायक जय हे,  
भारत-भाग्य-विधाता।  
जय हे! जय हे! जय हे!  
जय जय जय जय हे।

- रवीन्द्रनाथ टैगोर

## ENGLISH TRANSLATION

Thou art the ruler of the minds of all the people,  
dispenser of India's destiny. Thy name arouses  
the hearts of the Punjab, Sind, Gujarat and Maratha,  
of the Dravid and Orissa and Bengal;  
it echoes in the hills of the Vindhya and Himalayas,  
mingles in the music of the Jamuna and Ganges  
and is chanted by the waves of the Indian Sea.  
They pray for thy blessings and sing thy praise.  
The saving of all people waits in thy hand, thee,  
dispenser of India's destiny.

**Victory, victory, victory to thee.**

## राष्ट्रीय गीत

वन्दे मातरम् ॥ सुजलां सुफलां मलयजशीतलाम् सस्यश्यामलां मातरम् । वन्दे मातरम् शुभ्रज्योत्स्ना  
पुलकितयामिनीम् फुल्लकुसुमितद्रुमदलशोभिनीम् ॥ सुहासिनीं सुमधुर भाषिणीं सुखदां वरदां मातरम्  
। वन्दे मातरम् ॥

### English Translation

Mother, I bow to thee  
Rich with thy hurrying streams,  
Bright with thy orchard gleams,  
Cool with thy winds of delight,  
Dark fields waving, Mother of might,  
Mother free.  
Glory of moonlight dreams,  
Over thy branches and lordly Streams,  
Clad in thy blossoming trees,  
Mother I kiss thy feet,  
Speaker sweet and low  
Mother, to thee I salute.

### PRAYER FOR INDIA

Chorus: Into that heaven of freedom my father, let my country awake.

1. Where the mind is without fear and the head is held high,  
Chorus.....
2. Where knowledge is free, Chorus.....
3. Where the world has not been broken up into fragments by narrow domestic  
walls. Chorus.....
4. Where words come out from the depth of truth, Chorus.....
5. Where tireless striving stretches its arms towards perfection,  
Chorus.....
6. Where the clear streams of reason have not lost its way into the  
dreary desert sands of dead habit, Chorus.....
7. Where the mind is led forward by Thee into ever widening thought and  
action, Chorus.....

**-Rabindranath Tagore**

# राज्यगीत

जय जय महाराष्ट्र माझा, गर्जा महाराष्ट्र माझा  
जय जय महाराष्ट्र माझा, गर्जा महाराष्ट्र माझा ॥४॥

भिती न आम्हा तुझी मुळी ही गडगडणाच्या नभा  
अस्मानाच्या सुलतानीला जबाब देती जिभा  
सह्याद्रीचा सिंह गर्जतो शिव शंभू राजा  
दरी दरीतून नाद गुंजला महाराष्ट्र माझा  
जय जय महाराष्ट्र माझा, गर्जा महाराष्ट्र माझा ॥१॥

काळ्या छातीवरी कोरली, अभिमानाची लेणी  
पोलादी मनगटे खेळती, खेळ जीव घेणी  
दारिद्र्याच्या उन्हात शिजला  
निढळाच्या घामाने भिजला  
देश गौरवासाठी झिजला  
दिल्लीचे ही तख्त राखितो, महाराष्ट्र माझा  
जय जय महाराष्ट्र माझा, गर्जा महाराष्ट्र माझा  
जय जय महाराष्ट्र माझा ॥२॥

गीतकार : कविवर्य श्री. राजा नीळकंठ बढे

## SCHOOL SONG

### विद्यालय गीत

उत्तम ज्ञान विज्ञान का एक सुंदर परिणाम है।  
हम सबका न्यारा विद्यालय अपना लक्षधाम है।

लक्ष्य की पहचान कराता  
अर्जुन दृष्टि हमें सिखाता  
सपनों का संसार जगाता  
विचारों का धनी बनाता।

उत्तम ज्ञान.....

कोमल, नन्हे बच्चों को  
सहारता सँवारता  
मेहनत का पाठ पढाकर  
गुणों को है उभारता।

उत्तम ज्ञान.....

भारत की धरती पर रहकर  
विश्व प्रेम का भाव जगाता।  
केवल पुस्तकीय ज्ञान न देकर  
जीवन में व्यवहार सिखाता।

उत्तम ज्ञान.....

सादा जीवन उच्च विचार  
भारतीय संस्कृति का आधार  
नैतिकता की राह चलाकर  
है सच्चा इंसान बनाता।

उत्तम ज्ञान.....

जीवन परहित में लग जाए  
समाज व देश का मान बढ़ाए  
स्वार्थ भावना दूर भगाकर  
कर्मनिष्ठ, जिज्ञासु बनाता।

उत्तम ज्ञान.....

### गायत्री मन्त्रम्

ॐ भूर्भुवः स्वः तत्सवितुर्वरेण्यम् ।  
भर्गो देवस्य धीमहि धियो यो नः प्रचोदयात् ॥

### गुरु स्तोत्रम्

गुरुर्ब्रह्मा गुरुर्विष्णुः गुरुर्देवो महेश्वरः ।  
गुरूर्साक्षात् परब्रह्म तस्मै श्रीगुरवे नमः ॥

### अध्ययनात् प्राक्

#### BEFORE STUDIES

सरस्वती नमस्तुभ्यं वरदे कामरूपिणि ।  
विद्यारम्भं करिष्यामि सिद्धिर्भवतु मे सदा ।

### सरस्वती वन्दना

या कुन्देन्दु तुषारहार धवला या शुभ्र वस्त्रावृता  
या वीणा वर दण्ड मण्डितकरा या श्वेतपद्मासना ।  
या ब्रह्माच्युत् शंकर प्रभृतिभिर्देवैः सदा वन्दिता ।  
सा मां पातु सरस्वती भगवती निःशेषजाड्यापहा ॥

### GRACE (Before Snacks)

Thank you GOD for the world so sweet.  
Thank you God for the food we eat.  
Thank you God for the birds that sing.  
Thank you God for everything.

-- After Break --

### शान्ति मन्त्रम्

ॐ सह नावतु । सह नौ भुनक्तु ।  
सह वीर्यं करवावहै ।  
तेजस्विनावधीतमस्तु मा विद्विषावहै ॥  
ॐ शान्ति ! शान्ति ! शान्तिः !!

## सर्वधर्म प्रार्थना

### PEACE INVOCATION

ॐ असतो मा सद्गमय । तमसो मा ज्योतिर्गमय  
मृत्योर्माऽमृतं गमय ॥  
ॐ शान्ति ! शान्ति ! शान्ति:!!

### BUDDHIST PRAYER

बुद्धं शरणं गच्छामि ।  
धम्मं शरणं गच्छामि ।  
संघं शरणं गच्छामि

### JAIN PRAYER

नमो अरिहंताणं । नमो सिद्धाणं ।  
नमो आयरियाणं । नमो उवज्झायाणं ।  
नमो लोए सव्व साहूणं ।  
एसो पंच-नमुक्कारो । सव्व पावप्पणासणो ।  
मंगलाणं च सव्वे सिं, पढमं हवई मंगलं ।

### MUSLIM PRAYER

अऊजू बिल्लाहि मिनशशैतानिर्जीम ।  
बिस्मिल्ला हिर्हमा निरहीम ।  
अल् हमदु लिल्लाहि रब्बिल् आ - लमीन् ।  
अर्हमानिर्हीम् । मालिकि यौमिद्दीन् ।  
इय्या - क नअबुदू व इय्या - क नस्तओन् ।  
इदिनस्सिरा - तल् मुस् - तक्रीम ।  
सिरा - तल्लजी - न अन् - अम् - त अलैहिम्,  
गैरिल् मगदूबि अलैहिम् वलद्दआल्लीन् ।

– आमीन

## SIKH PRAYER

सतिनामु करता पुरखु  
निरभउ निरवैरु अकालमूरति  
अजुनी सैभं गुर प्रसादि ॥जप॥  
आदि सचु जुगादि सचु।  
है भी सचु नानक होसी भी सचु॥

## ZOROASTRIAN PRAYER

ASHEM VOHU VASHITEM ASTI;  
USHTAA ASTI: USHTAA AHMAAI  
HYAT ASHAAI VAHISTAAI ASHEM  
YA-THAA A-HOO VAI-R-YO (7)  
A-THAA RA-TUSH A-SHAAT-CHIT HA-CHAA, (9)  
VANG-HEUSH DAZ-DAA MA-NANG-HO (7)  
SHYA-O-TH-NA-NAAM ANG-HEUSH MAZ-DAAI (9)  
KSHSA-THREM-CHAA A-HU-RAI AA (7)  
YIM DRE-GUB-YO DA-DAT VA-STAA-REM (9)

## CHRISTIAN PRAYER

Our Father, Who art in heaven, Hallowed be Thy name; Thy Kingdom come;  
Thy will be done, on earth as it is in heaven; give us this day our daily bread;  
and forgive us our trespasses, as we forgive those who trespass against us; and  
lead us not into temptation, but deliver us from evil. ....for thine is the Kingdom,  
power and glory for ever and ever.

– Amen

## पिता हमारे

पिता हमारे तू जो करता स्वर्ग धाम में वास  
पावन तेरा नाम सदा हो, आवे तेरा राज  
स्वर्ग समान हो तेरी इच्छा, धरती तल पर पूरण  
हर दिन का आहार हमारा, करदे आज प्रदान  
और हमारे अपराधोंको क्षमा कर नाथ हमारे  
जो अपने अपराधी जन को, तुम करते हो माफ  
ना परीक्षा ले हमारी, किन्तु बुराई से बचा।

## HYMN

Father, we thank thee for the night  
And for the pleasant morning light  
For rest and food and loving care  
And all that makes the world so fair  
Help us to do the things we should  
To be to others kind and good  
In all we do, in all we say,  
To grow more loving every day.

## प्रार्थना

ॐ तत्सत् श्री नारायण तू, पुरूषोत्तम गुरू तू  
सिद्ध बुद्ध तू, स्कंद विनायक, सविता पावक तू  
ब्रह्म मध्य तू, यव शक्ति तू, येशू पिता प्रभू तू  
रूद्रविष्णु तू, रामकृष्ण तू, रहीम ताओ तू  
वासुदेव गो विश्व रूप तू चिदानंद हरि तू  
अद्वितीय तू, अकाल निर्भय आत्मलिंग शिव तू

(((((((ॐ)))))))))

– विनोबा भावे

## भजन

वैष्णव जन तो तेने कहिए जे, पीड़ पराई जाणे रे –  
परदुःखे उपकार करे तोये, मन अभिमान न आणे रे –  
सकळ लोकमाँ सहने वंदे, निंदा न करे केनी रे –  
वाच काछ मन निश्चल राखे, धन धन जननी तेनी रे –  
मोह माया व्यापे नहिं जेने, दृढ वैराग्य जेना मनमां रे।  
राम नाम शुं ताळी लागी, सकळ तीरथ तेना तनमां रे –  
वैष्णव जन तो तेने कहिये जे, पीड़ पराई जाणे रे।।  
वणलोभी ने कपट रहित छे, काम क्रोध निवार्या रे –  
भणे नरसैयो तेनु दर्शन करतां, कुळ एकोतेर तार्या रे

– नरसी मेहता

## हर देश में तू

हर देश में तू हर देश में तू।  
तेरे नाम अनेक तू एक ही है।  
तेरी रंग भूमि, यह विश्व भरा।  
सब खेल में मेल में, तू ही तू है ॥१॥

सागर से उठा बादल बन के  
बादलसे फूटा जल होकर के।  
फिर नहर बना नदिया गहरी ॥  
तेरे भिन्न प्रकार तू एक ही है ॥२॥

चींटी से भी अणु-परमाणु बना।  
सब जीव जगत का रूप लिया ॥  
कहीं पर्वत वृक्ष विशाल बना।  
सौंदर्य तेरा तू एक ही है ॥३॥

ये दिव्य दिखाया है जिसने।  
वह है गुरुदेव की पूर्ण दया ॥  
तुकडया कहे और न कोई दिखा।  
बस मैं और तू सब एक ही है ॥४॥

– संत तुकडोजी महाराज

## श्रीमद्भगवद्गीता

कर्मण्येवाधिकारस्ते मा फलेषु कदाचन।  
मा कर्मफलहेतुर्भूर्मा ते संगोऽस्त्वकर्मणि ॥  
यदा यदा हि धर्मस्य ग्लानिर्भवति भारत।  
अभ्युत्थानमधर्मस्य तदात्मानं सृजाम्यहम् ॥  
परित्राणाय साधूनां विनाशाय च दुष्कृताम् ॥  
धर्मसंस्थापनार्थाय संभवामि युगे युगे ॥  
मन्मनाभव मद् भक्तो मद्याजी मां नमस्कुरु।  
मामेवैष्यसि सत्यं ते प्रतिजाने प्रियोऽसि मे ॥  
सर्व धर्मान् परित्यज्य मामेकं शरणं व्रज।  
अहं त्वां सर्वपापेभ्यो मोक्षयिष्यामि मा शुचः ॥  
पितासि लोकस्य चराचरस्य त्वमस्य पूज्यश्च गुरूर्गरीयन्।  
न त्वत्समोऽस्त्यभ्यधिकः कुतोऽन्यो लोकत्रयेऽप्यप्रतिमप्रभाव ॥  
तस्मात् प्रणयम्य प्रणिधाय कायं प्रसादये त्वामहमीशमीड्यम्।  
पितेव पुत्रस्य सखेव सख्युः प्रियः प्रियायार्हसि देव सोढुम् ॥

### PRAYER AFTER CLASS

ॐ सर्वे भवन्तु सुखिनः।  
सर्वे सन्तु निरामयाः ॥  
सर्वे भद्राणि पश्यन्तु।  
मा कश्चित् दुःखभाक् भवेत् ॥

**The family that prays together, stays together.**

## वंदना

वर दे, वीणावादिनी! वर दे।  
प्रिय स्वतंत्र - रव, अमृत - मंत्र नव  
भारत में भर दे।

काट अंध - उर के बंधन - स्तर  
बहा जननि! ज्योतिर्मय निर्झर,  
कलुष भेद - तम हर प्रकाश भर  
जगमग जग कर दे।

नव गति, नव लय, ताल-छंद नव,  
नवल कंठ, नव जलद-मंद रव,  
नव नभ के नव विहग वृंद को  
नव पर, नव स्वर दे।

### All things bright and beautiful

All things bright and beautiful  
All creatures great and small  
All things wise and wonderful  
The good God made them all.  
Each little flower that opens  
Each little bird that sings  
He made their glowing colours  
He made their tiny wings  
The purple headed mountain  
The river running by  
The sunset and the morning  
That brightens up the sky.

## पसायदान

आता विश्वात्मके देवे। येणे वाग्यज्ञे तोषावे।  
तोषोनि मज द्यावे पसायदान हे ॥  
जे खळांची व्यंकटी सांडो। तया सत्कर्म रती वाढो।  
भूतां परस्परे जडो मैत्र जीवाचे ॥  
दुरितांचे तिमिर जावो। विश्व स्वधर्म सूर्य पाहो।  
जो जे वांछील तो ते लाहो। प्राणिजात ॥  
वर्षत सकळ मंगळी। ईश्वरनिष्ठांची मांदियाळी।  
अनवरत भूमंडळी। भेटतु भूता ॥  
चला कल्पतरूंचे आरव। चेतना चिंतामणीचे गाव।  
बोलते जे अर्णव। पीयूषांचे ॥  
चंद्रमे जे अलांछन। मार्तंड जे तापहीन।  
ते सर्वाही सदा सज्जन। सोयरे होतु ॥  
किंबहुना सर्व सुखी। पूर्ण होऊनि तिन्ही लोकी।  
भजिजो आदि पुरुखी। अखंडित ॥  
आणि ग्रंथोपजीविये। विशेषी लोकी इये।  
दृष्टादृष्ट विजये। होआवे जी ॥  
येथ म्हणे श्री विश्वेभराओ। हा होईल दान-पसावो।  
येणे वरे ज्ञानदेवो सुखिया जाला ॥

- संत ज्ञानेश्वर

॥ ॐ शांती शांती शांती: ॥

### English Meaning of "पसायदान"

Now may the Omnipresent Divinity that permeates the entire Universe be pleased with these words as a sacrifice and confer on me this grace.

May the wicked give up their crooked ways and may their fondness for good deeds ascend and may all beings cherish friendship for one another.

May the darkness of Evil in the world vanish and may the universe behold the SUN of Righteousness. May each and every being gain the fulfilment of desires.

May the concourse of Saints who shower all this is auspicious on the earth meet perpetually all beings.

May these Saints groves of wish yielding trees, abodes of wish yielding Sentient gems, oceans of nectar who are blemish less moons and who are Suns without the oppressive heat be always the kinsmen of all.

In short, let all the three worlds be perfectly happy and may everyone serve the Divinity.

There upon, the Lord of the Universe said, "I confer on you this grace". On receiving the blessings 'ज्ञानदेव' became happy.

ॐ शान्ति । शान्ति ॥ शान्तिः ।

## वैदिक राष्ट्र - राष्ट्र - गीत

आ ब्रह्मणो ब्रह्मणो ब्रह्मवर्चसी जायताम्  
आ राष्ट्रे राजन्यः शूर इषव्योऽतिव्याधि महारथो जायताम्  
दोगधी वोढा-नड्वानाशुः सप्तिः पुरन्धिर्योषा  
जिष्ण रथेष्ठाः सभयो युवास्य यजमानस्य वीरो जायताम्।  
निकामे निकामे नः पर्जन्यो वर्षतु फलवत्यो न औषधयः पच्यन्ताम्।  
योगक्षेमो नः कल्पताम्।

यजुर्वेद २२-२२

## प्रार्थना

खरा तो एकचि धर्म जगाला प्रेम अपवि ॥धृ॥  
जगी जे हीन अति पतित  
जगी जे दीन पददलित  
तया जाऊन उठवावे। जगाला प्रेम अपवि ॥१॥  
सदा जे आर्त अतिथिकल  
जयांना गांजती सकल  
तया जाऊन हसवावे। जगाला प्रेम अपवि ॥२॥  
कुणा ना व्यर्थ शिणवावे  
कुणा ना व्यर्थ हिणवावे  
समस्ता बंधु मानावे। जगाला प्रेम अपवि ॥३॥  
प्रभूची लेकरे सारी  
तयाला सर्वही प्यारी  
कुणा ना तुच्छ लेखावे। जगाला प्रेम अपवि ॥४॥  
असे हे सार धर्मचि  
असे हे सार सत्याचे  
परार्था प्राणही द्यावे। जगाला प्रेम अपवि ॥५॥

- साने गुरुजी

## अभंग

जेथे जातो तेथे तू माझा सांगाती  
चालविसी हाती धरूनिया ॥धृ॥  
चालो वाटे आम्ही तुझाचि आधार  
चालविसी भार सवे माझा ॥१॥  
बोलो जाता बरळ करिसी ते नीट  
नेली लाज धीट केलो देवा ॥२॥  
अवघे जन मज झालो लोकपाळ  
सोईरे सकळ प्राणसरवे ॥३॥  
तुका म्हणे आता खेळतो कौतुके  
जाले तुझे सुख अंतर्बाही ॥४॥

- संत तुकाराम

## GENERAL INFORMATION

### LAKSHDHAM HIGH SCHOOL

is sponsored by

### GOENKA & ASSOCIATES EDUCATIONAL TRUST

Day to day affairs of running the school are being managed by the Principal assisted by appropriate staff under overall supervision of the School Committee comprising of 3 or 4 representatives of the Trust, the Principal and a representative of the teaching and non-teaching staff. The School Building is spacious with all modern facilities and is designed to accommodate students from Grade I to Grade X with a seating capacity of 3,400 students; working in two shifts. The motto of the school is 'विद्या विनयेन शोभते' which means **"MODESTY ADORNS KNOWLEDGE."**

**The school does not receive any Grant-in-Aid from the Government and the only source of income is the amount of fees collected from the students.**

The Trust holds exemption u/s 80G of the Income Tax Act and is registered with the Charity Commissioner under Registration No. E8297 (BOM) dated 17-8-1981 as a Public Charitable Trust with the **object to establish and/or run educational institutions.**

Any constructive suggestion from the parents whose Students are being admitted to the school shall always be welcomed. The Trust Office is housed in the Yashodham High School Building, Goregaon (E), Mumbai - 400 063. where such constructive suggestions can be recorded with the Trustee-in-charge.

Parent-Teacher Association has been established on 16.12.1997 vide circular from School Education Department of Government of Maharashtra. Each parent shall be a member of the PTA.

***'Organization is the blue print for building your dreams'***

## SCHOOL INFORMATION

1. LAKSHDHAM HIGH SCHOOL was inaugurated on 12.06.2008. The medium of instruction in the school is English. **The school is permanently unaided.**
2. The School prepares students for INDIAN CERTIFICATE OF SECONDARY EDUCATION EXAMINATION (ICSE).
3. The aim of the school is to develop all the facets of the personality of a student through liberal education and broad curricula. The school stands for academic excellence, development of skills and formation of character through curricular and extra-curricular activities, which help to broaden the mental outlook of the students and provide opportunity to discover and develop the latent talents in them.
4. The objective of the school is to prepare the students to face challenges of life, to encourage the creative ability, to help them understand their obligations to society and to inculcate humane and aesthetic values. This objective is realized by arranging various activities like mock parliamentary sessions, competitions, exhibitions, field-trips, seminars, 'Zero Hour'. Hobby classes, swimming facilities and free coaching for different games and sports is also available.
5. The school has a well-equipped Auditorium, Computer Laboratory, Physics, Chemistry, Biology Lab, Library and an audio-visual room with latest equipment and offers Computer Education for both Primary and Secondary Sections. All the classrooms are equipped with smart boards.
6. (a) Marathi is taught from Grade I to Grade VII as compulsory 2nd language.  
(b) Hindi is taught from Grade I to Grade VII as 3rd language.  
(c) For the A.Y 2024 – 25, students of Grade IX can opt for Hindi or Marathi as 2<sup>nd</sup> language.
7. Physical training, and outdoor games are compulsory, unless a doctor's certificate is produced.
8. Admission of Students to the school is open to all irrespective of caste, creed, religion and sex.
9. At the time of admission to the school the age limit prescribed by the R.T.E act (for Grade I) shall be rigidly adhered to.
10. Should the Parent / Guardian feel that his/her child is not making progress, the Principal should be contacted for guidance. Our Teachers are not permitted to offer Private Tutions. The parents are advised to refrain from engaging teachers either from the school or from outside for coaching as such tuitions normally do more harm than good. It encourages students to be inattentive in class.
11. **For the safety of the students the school premises are under CCTV surveillance.**

***'Arise, awake and know your strength.'***

## ADMISSIONS / WITHDRAWALS

1. Parents seeking admission for their ward in **Grade I** will have to produce the following documents to **confirm the date of birth**.
  - a. Birth certificate given by hospital / municipality & Aadhaar Card (**Mandatory**). **OR**
  - b. School leaving certificate from the Pre Primary school. **OR**
  - c. Affidavit filed by the parent.
2. For seeking admission, the parent / guardian will have to fill the admission form online and attach scanned copy of necessary documents not exceeding the size as per the format given in the admission notification published on the school website.
3. At the time of admission to Grade I in the School, the age limit prescribed by the Education Department from time to time shall be rigidly adhered to. No relaxation in age will be given.
4. On being granted admission, the parent / guardian will have to produce the necessary documents in original for verification.
5. A child coming from a recognized school will be admitted only when a school leaving certificate from the school he / she has last attended, is produced. The school leaving certificate or transfer certificate should bear the recognition number of that school, Saral ID No of the Student and UDISE No. (Primary/Secondary, as may be applicable). In case of students coming from schools outside Maharashtra State / or from other boards, the School Leaving Certificate must be countersigned by the Education Inspector of the area in that state from where he / she comes.
6. **All withdrawals** from the school can be made **only on the written request** for the same giving one calendar month's notice or paying fees equivalent to one month in lieu of the notice period by the parent / guardian of the child to the Principal. Application for a leaving certificate, should be made by the parent / guardian on the prescribed form provided in the school calendar. Signatures of both the parents is mandatory on the application form.
7. In case of a request for a duplicate of the school leaving certificate, the parent / guardian, will have to produce an affidavit stating therein what has happened to the original certificate and why a duplicate School Leaving Certificate is needed.
8. In case of adopted Students, a certified copy of adoption document is to be submitted at the time of admission.
9. **In all matters regarding admission, the Principal's decision shall be final and binding on parents.**

# SCHOOL UNIFORM

## PRIMARY SECTION GRADE I TO IV



## SECONDARY SECTION GRADE V TO X



### For Students' of Grade I – X

Uniforms are unisex, both the colours can be worn by all.

- Days for **Dark Blue Colour** – Monday / Wednesday / Friday
- Days for **Dark Purple Colour** – Tuesday / Thursday

T-shirt : **Dark Blue** and **Dark Purple** with GAET Logo and House Sigil.

Pants : Grade I to IV\_ Beige colour Hosiery Material **Shorts**.

Grade V to X\_ Biege colour Hosiery Material **Full Pants**.

[Tshirt / Pants will be 230-240 gsm Fine CP Gold washed sweat absorbing fully stretchable Hosiery fabric, no shrinkage.]

Socks : Plain White (ankle length) with Blue/ Purple tippings

Shoes : White Campus Shoes with lace.

**Girls' Hair :** If a student's hair reaches the shoulders, it must be styled in either two plaits, a single plait or



a ponytail using black rubber bands (soft elastic hair ties) and black hair pins.

For hair above shoulder length, a black elastic hair band should be worn.

Fancy hair pins, clips, plastic and metal hair bands are not allowed.

No elaborate hairstyles are permitted.

Students must ensure that their hair does not fall on their face.

**Boys' Hair:** Hair must not be longer than ear lobes at the sides and must be shorter than top edge of the shirt collar at the back and should not fall on the fore head.



**\*\*Note: No fancy haircut is allowed.**

**Winter Jacket :**

**– Navy Blue Colour Winter Zipper Jacket with GAET Logo  
(Material – Fleece stretchable)**



**Wearing any of the following is not permissible:**

- 1) Cosmetics of any type
- 2) Nail Paint
- 3) Coloured eye-contact lenses
- 4) Hair Colour
- 5) Jewellery
- 6) Expensive wrist watch and smart watch.

**General Instructions:**

- Wearing of clean and well-ironed uniform is compulsory for students. Any student who comes to school without proper uniform or whose appearance is untidy, continuously, is liable to be sent home. The school accepts no responsibility if for failure of wearing school uniform or wearing it untidy, the pupil is sent back home during class hours.
- On the days it is raining heavily, students are permitted to wear black floaters from BATA of prescribed design.



**UNIFORM AND SHOES OTHER THAN THE PATTERN AND SPECIFICATION RECOMMENDED BY THE SCHOOL WILL NOT BE PERMITTED.**

**STUDENTS SHOULD NOT COME TO SCHOOL WEARING SLIPPERS EVEN DURING MONSOON.**

## RULES REGARDING LEAVE, ABSENCE ETC.

1. **Regular Attendance is essential.**
2. Students must be **present in the school after holidays/vacations on the re-opening day of the school.** They must also remain **present in the school on the last working day of the school,** preceding the holidays/vacations.
3. School authorities must be informed immediately in case of emergencies / exigencies arising on these days.
4. A medical certificate with supporting medical papers will have to be produced immediately in case of absence due to sickness and while resuming school after sickness, a medical fitness certificate must be submitted by the student.
5. **A student should not remain absent from the school except in case of emergency.** On the day on which he/she returns to school, the student must produce a note from his/her parent/ guardian stating the reason for the absence. The School accepts no responsibility if due to failure in producing this note from the parent/ guardian, the student is sent back home during class hours.
6. If the child is ill or is suffering from some contagious disease, the Principal should be informed of the same within two days by the parent/guardian supported by a medical certificate. The child should not be sent to school till he/she is free from any danger of carrying infection. At the time of resuming school, the child must produce a medical fitness certificate.
7. Unexplained absence over a period of a month renders a pupil liable to have his/her name struck off the roll. If he/she is re-admitted, the admission fee must be paid again.
8. **Coming late to school is not permitted. Reporting time for students is**  
**6:50 a.m. ➡ Secondary Section**  
**1:00 p.m. ➡ Primary Section**
9. No student will be permitted to leave school early. **No half day leave will be granted.** Attendance at official school functions, like Sports Day, Independence Day, Republic Day etc. is compulsory. Corrective measures will be taken against absenteeism.

# RULES FOR THE STUDENTS

1. **This is an English medium school. All the students are expected to speak in English.**
2. The school uniform and identity card must be worn every day. A student without proper uniform will be sent back home.
3. Uniform worn should be neat and tidy, hair properly combed and shoes well-cleaned.
4. Students should not wear jewellery and should not bring valuable items to school.
5. Books not recommended, magazines, comics etc. should not be brought to the school. No article liable to be a source of disturbance should be brought to school. Use of Mobile Phones in the school premises is strictly prohibited.
6. **If a student is found with mobile phone, it will be confiscated and a fine of Rs. 2000/- will be levied (to be paid by cheque.)**
7. Students are expected to arrive at school before the assembly bell. Habitual late comers will be sent home.
8. Any student coming late will not enter the class unless he/she brings a note to the teacher from the Principal.
9. Students must maintain silence in the school. They must maintain discipline when moving from one class to another. They should move in a single file only.
10. No student will be excused from physical education without a Doctor's Certificate.
11. No collections will be made by the students unless permitted by the Principal in advance.
12. Students are not allowed to give presents to the teachers.
13. Students are not allowed to distribute sweets/presents/eatables of any kind on their birthday. Instead they can voluntarily donate a book/s to the school library, to inculcate the good habit of reading and sharing.
14. Students should look after their books, clothes, pens, wrist watch, money, etc. School does not accept any responsibility for loss of such things.
15. Students should be regular, courteous, well-behaved, disciplined and clean in their dress and habits.
16. A student who is persistently insubordinate, wilfully mischievous, guilty of misconduct and/or has unwholesome influence on fellow students is liable to be expelled from the school.
17. A student is responsible to the school not only for his/her behaviour in the school but also for his/her general behaviour outside. Every effort should be made by the student to keep up the good name of the school by his/her manners and deportment. Students should greet their teachers/visitors when they meet them.
18. Students will not take part in any political activities.
19. During the absence of the teacher, the Prefect or Monitor will be responsible for the order and discipline of the class.
20. It is forbidden to buy eatables from street vendors.
21. Students are expected to keep **THE SCHOOL PREMISES CLEAN.**
22. All Lakshlites are expected to:
  - ✓ **show respect to all the teachers.**
  - ✓ **avoid shouting, whistling or running in the school building.**
  - ✓ **avoid using indecent language.**
  - ✓ **avoid throwing paper, stones etc. anywhere in and around the School premises, except in the bins provided for the purpose.**
  - ✓ **observe all the rules of good conduct in the buses and on the streets while coming to or returning from school.**

## SAFETY MEASURES

1. Students should compulsorily wear the identity-card issued to them by the school along with their uniform.
2. Parents should always possess the identity card issued by the school when they enter the school premises.
3. Parents should inform the school authority regarding the particulars of the person they delegate to collect their wards from school, if they are not doing so themselves. An identity card will also be issued for the guardian/s which they have to carry when they enter the school premises.
4. Children should be given the following instructions; periodically & children should be alert at all times.
  - a. Children should not talk to strangers, accept anything in cash or kind from strangers.
  - b. Children should never agree to go home with strangers.
  - c. Children should not agree to go home even with a relative without prior confirmation with their parents.
  - d. Children should not talk loudly on streets or in front of strangers about any situation of their home or about the time when their parents are not at home.
  - e. Children should always move around in groups, especially to and from school.
5. It is imperative for parents to collect their children from the point at which they are left by the school bus otherwise the children will be brought back to school.
6. Parents should explain the concept of good touch and bad touch to their children.
7. Parents can form car pool groups for safe transportation of children.
8. Parents should supervise/stay with the children when they go down to play.
9. Sending children to shops/shopping centre, alone should be avoided.
10. Parents should ensure that the correct phone numbers of the residence and office are given to the class teacher.
11. Parents are advised not to send their children to school if they are unwell. Along with the values learnt in school, it is of utmost importance to lay stress on cleanliness, and hygiene and above all a sense of responsibility.

## INTERNET / CYBER SAFETY

Internet is an amazing source of information, is a way to stay connected with friends and family. However, it has a flipside and comes with its share of problems. Internet safety is about Students being smart about how to handle themselves online and protecting themselves from falling prey to any online scam.

### STRATEGIES AT STUDENT LEVEL

#### Students should be encouraged -

- To take responsibility for managing their digital reputation.
- To trust each other respectfully online and offline.
- To understand the importance of protecting their password.
- To be aware that people can pretend to be anybody they want online, so it is best to have only offline friends.
- To share their experience of cyber bullying with adults.

### STRATEGIES AT THE PARENT / FAMILY LEVEL

- Computers to be placed in a central place.
- Parents should be active in their child's life and should know who their friends are, both online and offline.
- Parents should look out for signs of bullying such as
  - a) Loss of interest in school
  - b) Not wanting to spend time with friends
  - c) Anxiety around technology uses
  - d) Being depressed
  - e) Difficulty in sleeping
  - f) Lower school performance
- Parents should keep evidence of cyber bullying.
- Parents to set up an alert on Google.  
Parents to educate their child not to leave her/ his mobile phone lying around where others can use it, without permission.

## RULES FOR THE SCHOOL LIBRARY

1. The Library is open from **Monday to Friday** :07.00 a.m. to 06.15 p.m.  
**Saturday** :10.00 a.m. to 01.00 p.m.
2. Books will be issued for the use of the BORROWER only.
3. A pupil can borrow or return books once a week only.
4. Books should not be kept for more than a week. At the end of each period the books may, if desired, be renewed at the discretion of the Librarian. However, for such a renewal, the book must be produced.  
Failure to return a book on the expiry of the period of a week, the pupil will be penalized - (Re.5/- per day).
5. Books must be kept clean and used carefully. No marking should be done in the Library book. Any imperfection found in them or any damage done to them must be reported to the School Librarian before taking the book home. The damage done to books or magazines and **loss of books** will have to be made good by the pupil concerned.
6. Reference books and magazines cannot be borrowed or taken out of the Library.
7. Students can borrow parallel text-books of ICSE syllabus against their library membership cards.
8. Students must consult the Librarian/teacher for the books recommended for their specific age group.
9. All books must be returned in good condition before the beginning of each Terminal Examination and before a Leaving Certificate is issued. The borrower who fails to return a book must pay a fine equal to the value of the book.
10. No personal books, bags, satchels, electronic gadgets and eatables are allowed in the library. Any personal books found will be confiscated. Only note-books and a pencil may be taken in.
11. Every pupil should help to keep the Library clean and tidy and see that the books and magazines are kept in their proper places.
12. Strict silence must be observed in the Library and conversation should be kept to the minimum and voice should be low.
13. The Library should be used only for perusing reference books, parallel text books, periodicals and reviews.
14. Before taking the School Leaving Certificate/Hall Ticket every student is requested to return all Library books and get the Librarian's signature in the application for Clearance Certificate. Necessary form is provided at the end of the calendar.
15. **Library will be closed on Public and National Holidays.**
16. **Library facility will be available for parents and students during vacations and 1st, 2nd and 3rd Saturdays.**
17. Parents and students can avail of **school library membership** facility by making **one-time payment(non-refundable)** of Rs.500/- by cheque in favour of 'Lakshdham High School'
18. Students can browse through library books according to the schedule below.

<b>Grade V and VI</b>	–	<b>Monday</b>	–	<b>9.30 a.m. to 9.50 a.m.</b>
<b>Grade VII and VIII</b>	–	<b>Tuesday</b>	–	<b>9.30 a.m. to 9.50 a.m.</b>
<b>Grade IX</b>	–	<b>Wednesday</b>	–	<b>9.30 a.m. to 9.50 a.m.</b>
<b>Grade X</b>	–	<b>Friday</b>	–	<b>9.30 a.m. to 9.50 a.m.</b>

## LABORATORIES

Facilities to use all the laboratories are available to students from Grade III upwards. All experiments will be undertaken in the presence of and with the knowledge of the teacher and the Laboratory Assistant.

Pupils are requested to take special care of the Laboratory materials and apparatus. The cost of repairs and replacements, if any, will be borne by the pupils concerned. No pupil is allowed in the Laboratory except during Practical Periods.

**NOTE: In case of any breakage / damage to lab equipment, students will make good the loss by payment of fine which will be equal to the cost of the equipment.**

## PERFORMING ARTS

Performing Arts is a source of edutainment, providing a historical and cultural insight. It has been introduced in the curriculum, to balance the demand of disciplined skills and challenging standards in an environment of emotional, aesthetic, imaginative and creative development. It aims at developing a co-operative attitude through the organization and participation associated with music and dance. It further aims at developing appropriate skills and knowledge with understanding, as a basis for further study or leisure or both.

**Primary Section :** Students are trained in Music and Movement under Performing Arts.

**Secondary Section :** Students of Grade 5 to 8 can choose between Music OR Dance.

## IN-HOUSE SPORTS

At GAET, Sports are given a place of prominence in conjunction with co-curricular activities. We firmly believe that 'a healthy mind resides in a healthy body' and hence encourage each and every child to participate in sports. Coaching facilities for Handball, Throw ball, Hockey and Football are extended to all the students of III to VII during school hours. Students learn different skills required to play these games and it also helps them to increase their strength and stamina.

*'Inspiration is the light that transforms rain into rainbows.'*

*It is a greater work to educate a child..... than to rule a state.*

## RECOMMENDATIONS TO PARENTS

1. Since this is an English medium school, **every student should learn to speak and write good English.** Hence at home, he/she should be given an opportunity to speak English and speak it correctly.  
Parents should instruct their ward that, except for Hindi/Marathi classes, English alone should be spoken during the school hours.
2. Parents and Guardians are reminded that without their help and co- operation not much can be achieved by the efforts made by the school to mould and improve the character of the child. They are earnestly requested to instill discipline.
3. **Parents should not engage school teachers as private tutors, vide item 10 under School Information.** We strongly discourage private tuitions. Instead, we would suggest that you inculcate in your ward the habits of self-study and regularity in study. And also create at home a conducive atmosphere to study. Avoid all kinds of disturbances like T.V. radio, video, Internet etc. Let your child surf the net only for essential information under your supervision.
4. Parents are requested to refrain from giving any gifts to the members of the staff.
5. Parents are requested to refrain from celebrating their child's birthday in school by distributing chocolates/eatables to other students.
6. If any student is found to have done damage of any kind in class or in and about the school premises the parents/guardian will have to make good the loss. Decision of the Principal regarding the amount to be paid will be final.
7. Criticism of your child's teachers in the presence of Students should be avoided as it encourages them to lose respect for their teachers. In case of any grievance kindly meet the Principal.
8. **IDENTITY CARD FOR PARENTS/ GUARDIANS/ SERVANTS IS A MUST FOR ENTERING THE SCHOOL PREMISES.** Parents are requested to refrain from entering the school premises except for meeting the Principal or Teachers by prior appointment. Parents are requested to advise servants/guardians who come to collect your wards from school to not to remain in the school premises any longer than is necessary.
9. Parents are advised to make it a point to attend the Open House as indicated in the calendar.
10. If your child is suffering from infections/ conditions like viral fever, conjunctivitis, acute cough & cold, chicken pox etc. kindly refrain from sending him/her to school as it leads to spread of infection.

All parents are advised to take this as a moral responsibility in preventing the spread of infection among students as well as staff and care givers in school. Students suffering from any such infectious condition will not be allowed to attend school without producing a Fitness Certificate.

**11.** In case your child is suffering from any acute medical conditions such as

- Asthma • Febrile Convulsions (Fits) • Juvenile diabetes
- Migraine • Depression / Psychological problems or any other,

kindly keep the school authorities informed in writing about the following:

- a) Telephone Number of Parents.
- b) Person to be contacted immediately in case of emergency.
- c) Medication / First Aid to be given.
- d) Telephone number of the Doctor.
- e) Brief medical history of the child.

**12.** Parents and guardians are requested to notify the school of any change in their address and telephone number.

**13.** Parents are informed that their Students are liable to be sent home for any of the following reasons: -

- (i) **Arriving late for school.**
- (ii) **Not wearing proper uniform with IDENTITY CARD**
- (iii) **Repeatedly forgetting to bring books. Not submitting work on time.**

**14.** Parents are advised not to request for half days or leave, as project assignments and assessments will be conducted regularly. Absence will lead to irregularity in testing procedures and incompleteness of day to day work. Please note no **MAKE-UP TEST** will be conducted.

**15.** No Parent will be allowed to handover any stationery/educational material/tiffin boxes/water bottles etc. to their ward during school hours.

**16.** Parents and guardians are requested to check mails and messages sent from the school regularly.

## MEASURES TO ENSURE DISCIPLINE

### Discipline is a way of life

SR. NO.	MISCONDUCT	FIRST STEP	SECOND STEP	THIRD STEP	FOURTH STEP
1	Forgery / Theft	<ul style="list-style-type: none"> <li>• Refer to the Principal &amp; In-House Counsellor</li> <li>• Parents to be called &amp; notified</li> </ul>	<ul style="list-style-type: none"> <li>• Constructive placement in the Counselling Centre.</li> <li>• Intensive therapeutic intervention ( Counselling )</li> </ul>	Psychiatric Intervention	Voluntary Services
2	Substance Abuse	<ul style="list-style-type: none"> <li>• Refer to the Principal &amp; In-House Counsellor</li> <li>• Parents to be called &amp; notified</li> </ul>	<ul style="list-style-type: none"> <li>• Constructive placement in the Counselling Centre.</li> <li>• Intensive therapeutic intervention ( Counselling )</li> </ul>	<ul style="list-style-type: none"> <li>• Psychiatric Intervention</li> <li>• Rehabilitation (if needed)</li> </ul>	Voluntary Services
3	<ul style="list-style-type: none"> <li>• Harassment,</li> <li>• Abuse,</li> <li>• Physical Fights,</li> <li>• Aggression &amp;</li> <li>• Violence,</li> <li>• Bullying,</li> <li>• Teasing,</li> <li>• Ragging</li> </ul>	<ul style="list-style-type: none"> <li>• Refer to the Principal &amp; In-House Counsellor</li> <li>• Parents to be called &amp; notified</li> </ul>	<ul style="list-style-type: none"> <li>• Constructive placement in the Counselling Centre.</li> <li>• Intensive therapeutic intervention ( Counselling )</li> </ul>	<ul style="list-style-type: none"> <li>• Psychiatric Intervention</li> <li>• Rehabilitation (if needed)</li> </ul>	Voluntary Services
4	Willful destruction of School / Personal Property	<ul style="list-style-type: none"> <li>• Refer to the Principal &amp; In-House Counsellor</li> <li>• Parents to be called &amp; notified</li> </ul>	<ul style="list-style-type: none"> <li>• Constructive placement in the Counselling Centre.</li> <li>• Intensive therapeutic intervention ( Counselling )</li> </ul>	Voluntary Services	
5	Use of : <ul style="list-style-type: none"> <li>• Cell Phone</li> <li>• I Pod</li> <li>• Laser Pointer</li> <li>• CD</li> <li>• Pen Drive</li> </ul> Any other electronic gadget	<ul style="list-style-type: none"> <li>• Confiscation of the same &amp; fine of Rs. 2000/-</li> <li>• Refer to In-House Counsellor</li> </ul> Disciplinary action as per Administrative discretion			

## ***Bullying and teasing amongst students (A concern)***

### **IMPORTANT NOTE**

1. Display of any disorderly conduct, or any act which causes or likely to cause physical / or psychological harm, raise apprehension or fear or shame or embarrassment to a student in or outside the school, which includes abusing, threatening or playing practical jokes or leaving and causing hurt to any student is strictly prohibited.
2. Asking any student to do or forcing him to do something which a student will not in the ordinary course willingly do, is also a punishable offence.
3. Any such disorderly act found by the institution, will be subject to an enquiry by a Committee constituted by the school.
4. If students involved are found to be at fault, the same will be reported to the competent authorities for necessary action.
5. In addition, such students are liable to be dismissed from the school. They may not be able to get admitted in any Educational Institution for a period of five years.

## BUS FACILITY

The school provides bus service to the students of the Primary Section and Secondary Section of LHS under the aegis of G.A.E.T.

### INSTRUCTIONS:

- The bus facility is extended to students only when there is an availability of seats and is offered at the Principal's discretion. This offer can be withdrawn any time.
- Students will board and alight only at fixed bus stops. Parents and Students are requested not to ask the driver or attendant to stop the buses at unauthorized bus stops.
- Parents are not permitted to change the bus stops, without prior permission. In case there is a change in the bus stop, the parents must inform the school in writing.
- Students must obey and must be courteous to the bus-in charge. Students found misbehaving in the bus will not be allowed to continue availing the bus facility.
- In the event of the child not being at the stop at the scheduled time the bus will proceed without the child. It will be the responsibility of the parent/guardian to drop the child to school. In the event of there being no one to receive the child at the stop of the return journey the child will be brought to the school and the parents will have to collect their child from the school authorities on presentation of their Identity Card.
- If the parents don't want their ward to avail the bus facility for some reason on a particular day, the school must be informed about it in writing.
- In case of any grievance, parents must inform the school authorities in writing for appropriate action. Parents must not enter/board the school bus for any reason.
- A new bus tracking facility shortly called TRACKIFY has been introduced. It is end - to end system that uses GPS and cell tower data in conjunction to give a precise location of the bus your child is travelling in. Using the "Trackify Parent" app one can view the real time location of the bus along with other relevant information like Estimated Time of Arrival (ETA) so that the parent can know when precisely the school bus will be arriving and therefore avoiding any inconveniences.

**Email Id : [support@trackify.co.in](mailto:support@trackify.co.in)**

## BUS FACILITY

### IDENTITY CARD:

- Students using the bus facility need to carry the RFID Card issued by the School.
- In case there is a change in the residential address the school office must be notified immediately and a fresh RFID Card must be obtained.
- If the RFID Card is lost, a written application requesting a duplicate RFID Card must be submitted in the school office immediately. Collect the duplicate RFID Card from the School Office, by making payment of Rs. 50/- by cheque in favour of '**GOENKA AND ASSOCIATES EDUCATIONAL TRUST**'.

### WITHDRAWAL

- Parents must note that no refund will be made against bus fees Paid.
- One-month advance notice in writing must be given by the parents to the school office, in case they wish to discontinue the bus facility.

(Applicable only if student is leaving school or changing residence.) Viz -

- \* For withdrawal after I term the duly filled in withdrawal form must be submitted by the 10th of October to the school office.
- \* For withdrawal after II term the duly filled in withdrawal form must be submitted by the 10th of April to the school office.

### Note :

- Rs. 2500/- is payable as Admission Fee (Non-refundable) at the time of enrollment.
- Bus enrollment form should be filled and submitted along with each installment of the Bus fees.
- No bus child will be permitted to go home without submitting the permission letter duly signed by the authorised signatories.

## 'Rules to be followed for a safe ride.'

### (Expected conduct of the students)

1. Students should not carry any electronic communication device / gadget in the school bus.
2. Students should be seated before the bus moves and fasten the seat belt. They should not stand until the bus comes to a complete halt.
3. It is mandatory for the students to wear the RFID Card issued by the school.
4. They should be able to carry their belongings on and off the bus by themselves.
5. Reasonable silence must be maintained on the bus journey to ensure that the driver is not disturbed.
6. No bullying or dangerous behaviour will be tolerated. The offender will not be allowed to use the bus after one warning.
7. No part of the student's body or any object belonging to students should protrude from the bus window or door.
8. Students should not litter the bus. Cleanliness has to be maintained.
9. Any wilful damage to the bus or equipment in the bus like fire extinguisher, CCTV Camera, etc. should be reported to the Principal and the offender will be dealt with severely.

Students must obey and must be courteous to the bus-in-charge. Students found misbehaving in the bus will not be allowed to continue availing the bus facility.

## RULES REGARDING FEES

1. Term Fees must be paid in the month of June along with 1-Quarter Tuition Fee and in December along with III-Quarter Tuition Fee. Fees can be paid quarterly, half-yearly or yearly.
2. Fees for the months of April and May must be paid along with March fees and this holds good even for those who wish to leave the School in March, April and May by 6th of March.
3. The delay of payment beyond 3 months renders a pupil liable to be struck off the roll. If the pupil is re-admitted the Admission Fee must be paid again.
4. If a student is to be withdrawn, one calendar month's notice should be given in writing by the Parent/Guardian to the Principal of the School to arrange for the refund of the balance of tuition fees. In exceptional circumstances of withdrawal, one month's tuition fee in lieu of one calendar month's notice will have to be paid. Amount collected as Term Fee or Tuition Fee will not be refunded.
5. Students whose fees are not paid will be considered as defaulters.
6. Unless all dues are paid by the student, the results of the examinations /tests conducted by the School will not be communicated to the student. School Leaving Certificate will not be issued till all the outstanding dues from the student at the time of leaving the school are paid and clearance certificate from the concerned authority is obtained.
7. Students who leave the School in the month previous to any vacation must pay the fees for the vacation.
8. No deduction in fees will be allowed for vacations or for broken period of the month. Full month's fee will be payable if the student's name appears on the roll on the 1st day of the month. Admission fee will not be refunded even if the student, for any reason, leaves the School immediately after securing admission.
9. Grade X (ICSE) students will have to pay fees till May, by 10th December, till 10.00 am.

## FEE PAYMENT

School Fees and Bus fees will be accepted **through Cheque/Demand Draft (DD) only.**

### SCHOOL FEE

**S**  
**A**  
**M**  
**P**  
**L**  
**E**

**A/C Payee**  
Pay : **Lakshdham High School** Date : Today's Date  
or bearer  
Rupees : XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX Rs. X, XXX/-  
A/C No. :  
**INDIA BANK**  
INDIA BANK LTD.  
XXXX III XIXIXOXXXII RTGS/NEFT IFSC CODE : IIXXIXI001101010011 Sign

### BUS FEE

**S**  
**A**  
**M**  
**P**  
**L**  
**E**

**A/C Payee**  
Pay : **Goenka & Associates Educational Trust** Date : Today's Date  
or bearer  
Rupees : XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX Rs. X, XXX/-  
A/C No. :  
**INDIA BANK**  
INDIA BANK LTD.  
XXXX III XIXIXOXXXII RTGS/NEFT IFSC CODE : IIXXIXI001101010011 Sign

### Procedure for Payment by Cheque / Demand Draft (DD):

- a) **For School Fees**
    - Cheque / Demand Draft to be drawn in favour of '**LAKSHDHAM HIGH SCHOOL**'.
    - School Fees can be payable **Quarterly / Half Yearly / Yearly**.
    - School Fees Payment should be made as per Fees Schedule provided in School E-Calendar.
  - b) **For Bus Fees**
    - Cheque / Demand Draft to be drawn in favour of '**Goenka & Associates Educational Trust**'.
    - Bus Fees can be payable **in two Installment**.
    - Bus Fees will be charged for all the **twelve months of the year**.
- 1) Write the child's name, standard, division, I.D. No., Contact no. on the reverse of the Cheque / Demand Draft.
  - 2) The bank will levy a charge of Rs.100/- for a bounced Cheque/Demand Draft. Thereafter, bus fees along with fine, must be paid by Cheque / Demand Draft.
  - 3) Students will not be allowed to avail the bus facility if the fee is not received as per the payment schedule mentioned above.

## FEE PAYMENT SCHEDULE

#	MONTH	SCHOOL FEE DETAILS		DUE DATE
		GRADE – II TO IX	GRADE - X	
YEARLY	JUNE 2024	Rs. 80,500/- (June'24 TO May'25 + 2 Terms)		By Cheque / DD 20.05.2024 TO 05.06.2024
	JUNE 2024	Rs. 40,250/- (June'24 TO November'24 + 1 <sup>st</sup> Term)		By Cheque / DD 20.05.2024 TO 05.06.2024
HALF YEARLY	DECEMBER 2024	Rs. 40,250/- (December'24 TO May'25 + 2 <sup>nd</sup> Term)		By Cheque / DD 15.11.2024 TO 10.12.2024
	JUNE 2024	Rs. 23,000/- (June'24 TO August'24 + 1st Term)		By Cheque / DD 20.05.2024 TO 05.06.2024
QUARTERLY	SEPTEMBER 2024	Rs. 17,250/- (September'24 TO November'24)		By Cheque / DD 15.08.2024 TO 10.09.2024
	DECEMBER 2024	GRADE - II TO IX	GRADE - X	
		Rs. 23,000/- (December'24 TO February'25 + 2nd Term)	Rs. 40,250/- (December'24 TO May'25 + 2nd Term)	By Cheque / DD 15.11.2024 TO 10.12.2024
	MARCH 2025	Rs. 17,250/- (March'25 TO May'25)	----	By Cheque / DD 15.02.2025 TO 06.03.2025

#	MONTH	BUS FEE DETAILS		DUE DATE
		GRADE – I TO IX	GRADE - X	By Cheque / DD
I – INSTALLMENT		JUNE'24 TO NOVEMBER'24	JUNE'24 TO JANUARY'25	BEFORE 15TH MAY
II – INSTALLMENT		DECEMBER'24 TO MAY'25	----	BEFORE 15TH NOVEMBER

## LAKSHDHAM HIGH SCHOOL

SURCHARGE IS LEVIED ON LATE PAYMENT OF SCHOOL FEE AS FOLLOWS:

DUE MONTH	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	TOTAL SURCHARGE
AFTER 10TH JUNE LATE FEE	200	200	200	200	200	200	200	200	200	200	200	200	2400
AFTER 10TH JULY LATE FEE	---	200	200	200	200	200	200	200	200	200	200	200	2200
AFTER 10TH AUG. LATE FEE	---	---	200	200	200	200	200	200	200	200	200	200	2000
AFTER 10TH SEPT. LATE FEE	---	---	---	200	200	200	200	200	200	200	200	200	1800
AFTER 10TH OCT. LATE FEE	---	---	---	---	200	200	200	200	200	200	200	200	1600
AFTER 10TH NOV. LATE FEE	---	---	---	---	---	200	200	200	200	200	200	200	1400
AFTER 10TH DEC. LATE FEE	---	---	---	---	---	---	200	200	200	200	200	200	1200
AFTER 10TH JAN. LATE FEE	---	---	---	---	---	---	---	200	200	200	200	200	1000
AFTER 10TH FEB. LATE FEE	---	---	---	---	---	---	---	---	200	200	200	200	800
AFTER 10TH MARCH LATE FEE	---	---	---	---	---	---	---	---	---	200	200	200	600
AFTER 10TH APR. LATE FEE	---	---	---	---	---	---	---	---	---	---	200	200	400
AFTER 10TH MAY LATE FEE	---	---	---	---	---	---	---	---	---	---	---	200	200

## Fee Payment and Refund Policy:

SR.	SITUATION	ADMN FEE	TERM FEE	TUITION FEE	REMARK
1.	A parent ( <i>all sections</i> ) applies for SLC <b>on or before 31<sup>st</sup> May</b> after clearing all the dues of that academic year and paid the first quarter/ monthly fee for the next year.	Non refundable	Refundable	Refundable	No fees to be charged.
2.	A parent applies for SLC after the academic year starts ( <i>all sections</i> ) – ( <b>between 01<sup>st</sup> June and re-opening day</b> )	Non refundable	Not to be collected	To be collected	Only a month's fee to be collected (Notice Fee)
3.	A parent applies for SLC <b>after the school re-opening date</b> ( <i>all sections</i> )	Non refundable	Non refundable	Non refundable	Term fee and June Tuition fee to be collected
4.	Admission taken for new academic year, not attended the school in June and applied for SLC in June itself.	Non refundable	Non refundable	Non refundable	Term fee and June Tuition fee to be collected and balance amount from July to be refunded
5.	Parent applies for SLC in the middle of the academic year. <i>For instance, if a parent applies for SLC on 20<sup>th</sup> August then September fee to be collected as Notice fee.</i> <i>If the parent wishes, the child can attend school till 30<sup>th</sup> September</i>	Non refundable	-	-	One month Notice fee to be collected
6.	Parent applies for SLC <b>by giving a month's notice in writing.</b> ( <i>after clearing the fee dues</i> )	-	-	-	Notice fee not to be collected. Child can attend school in that month.
7.	A parent has <b>paid the fees for the whole year</b> and applies for SLC in the middle of the academic year.	Non refundable	Non refundable	-	A month's fee as notice fee to be deducted and the balance to be refunded.

### ☆☆☆ Note :

**Irrespective of collection mode, last quarter fees to be collected by 1st of March.**

- March, April and May months fees are not refundable (*for withdrawals done after II – Term Exam*).
- Admission fee is not refundable.
- Internal transfer of children in GAET schools:

***If the parent applies for School Leaving Certificate from one school in the month of June, the school should collect June's tuition fee. The other GAET school where the child is seeking admission should charge fees from July with I-Term fee.***

## GAET COUNSELLING CENTRE

The Trust has set up State – of – the – Art Counselling Centres across its Goregaon & Thane schools.

The Centre has a team of Psychologists, Counsellors, Remedial Educators, Occupational Therapists, Speech & Language Pathologists, ABT Practitioners & Expressive Arts Therapists to emphasize the importance & facilitate mental health amongst school age Students.

### **Key Features**

- In – house school psychologists reach out to the learners on a regular basis by conducting CRC (Classroom Counselling) on a weekly / fortnightly basis. Its aim is to provide a safe space to the learners in a school set-up to express & explore their inner & outer world and

### **Be Who They Are!**

- Aptitude Testing & Career Guidance
- Individual, Parent & Family Counselling
- Psycho – Educational Assessment
- Remedial Education
- Alternative Therapies:
  - ❖ Arts Based Therapy (ABT)
  - ❖ Dance Movement Therapy (DMT)
  - ❖ Expressive Art Therapy (EAT)
  - ❖ Eye Movement Desensitizing and Reprocessing (EMDR)
  - ❖ Hypnotherapy
- Developmental milestones Assessment & Therapy
  - ❖ Occupational Therapy
  - ❖ Sensory Integration
  - ❖ Speech and Language
- Psychiatric Consultation

### **Highlights**

1. PSE – Personal Safety Education Programme for children to protect them against sexual abuse
  2. Preparatory school for Children With Special Needs (CWS) (exclusively 2 yrs. to 5 yrs.) to facilitate mainstream schooling
  3. Early intervention for neuro-divergent / Divyang learners
  4. Open Schooling Programme for neuro-divergents from K – 12
- ❖ Parent classroom engagement with the team (once a fortnight)
  - ❖ Adapted Aquatic Training
  - ❖ Hobby classes – swimming & skating

### **Contact for further details and prior appointment:**

GAET Counselling Centre (Goregaon) : 8450970225 / 7400057727

: 022-40278215/16

Vasant Vihar Counselling Centre (Thane): 7304492131/ 40278344

Thane Police Counselling Centre (Thane): 25420507

### **Office Timings:**

Monday to Friday: 10.00am to 6.00pm

1<sup>st</sup>, 3<sup>rd</sup> & 5<sup>th</sup> Saturday: 10.00am to 2.00pm

## ASSESSMENT/EXAMINATIONS

1. Students absent from an examination/test/assessment for any reason whatsoever, will not be re-examined. They will be promoted or detained in the class according to the Average Grade obtained. (See item No.6 below.) Decision of the Principal/School Committee will be final.
2. Absence from examination/assessment for any subjects, oral or written involves loss of marks for the subject/s and this will automatically affect the students standing in the merit order and the grade points.
3. All Assessment/Examinations must be answered by every student. Kindly note that if a student has missed a test/assessment/ examination, he/she will not be given a MAKE-UP test. Failure to answer a test/assessment/examination will affect the student's averages of the final result at the time of promotion. This, in turn, may adversely affect his/her promotion.
4. A student found resorting to unfair means in an examination/ assessment/test will be disallowed to appear in that subject and will be assigned zero in that subject. Infringement of the rules of examination by any student will make him/her liable to severe punishment.

### REPETITION OF UNFAIR MEANS MAKES THE STUDENT LIABLE FOR DISMISSAL

However, he/she may be allowed to appear for all the other subjects of the examination/assessment/test at the discretion of the Principal. Students not following examination rules will be detained.

5. **Result once declared will be final. Cases of students who are detained will not be reconsidered.**
6. General performance in all these examinations/tests/assessments will be taken into account for evaluating the student.
7. Consideration will also be given to day-to- day work including composition, homework, daily lessons, good conduct, regularity and punctuality, co-operation, sociability etc.
8. **Method of Assessment (Grade III to Grade VII)**
  - a) The school holds two terminal examinations from Grade III to VII.
    1. I Terminal Examination - A
    2. II Terminal Examination - B
    3. Average scores of terms  $\frac{(A+B)}{2}$

and the scores of C.C.E. will be taken into consideration for Grade III to VII.

**b) Assessment pattern for Grade VIII and IX**

The school holds two terminal examinations

1. I Terminal Examination - A
2. II Terminal Examination - B

Average grade/score of two terms  $(A+B)/2$  will be taken into consideration for deciding promotion to the next class.

**Internal Assessments are conducted from Grade III to Grade X**

- c) Surprise tests, weekly assessment, unit tests (for Grade IX and X), day to day work and project work constitute the internal assessments.
- d) Absence from weekly assessments, terminal examinations and non- submission of projects on time should be strictly avoided.
- e) SUPW, Physical Education, Performing Arts and Drawing have been made compulsory graded subjects.
- f) Regular school timings must be followed on weekly assessment dates, project preparation/presentation/submission and on examination days unless a special note from school states otherwise.
- g) Students will be allowed to carry only transparent writing pad, pencil pouch and water bottle during examination.

## EVALUATION PATTERN :

### Grade I & II

<b>FIRST TERM</b>	CONTINUOUS COMPREHENSIVE EVALUATION [CCE]
<b>SECOND TERM</b>	CONTINUOUS COMPREHENSIVE EVALUATION [CCE]

### Grade III & IV

<b>FIRST TERM</b> (August)	First Terminal Examination	<b>Marks 50</b> $[(10 + 10)^* + 30]$
<b>SECOND TERM</b> (February)	Second Terminal Examination	<b>Marks 50</b> $[(10 + 10)^* + 30]$

### Grade V

<b>FIRST TERM</b> (August)	First Terminal Examination	<b>Marks 50</b> $[(10 + 10)^* + 30]$
<b>SECOND TERM</b> (February)	Second Terminal Examination	<b>Marks 50</b> $[(10 + 10)^* + 30]$

### Grade VI - VII

<b>FIRST TERM</b> (August)	First Terminal Examination	<b>Marks 100</b> $[(20 + 20)^* + 60]$
<b>SECOND TERM</b> (February)	Second Terminal Examination	<b>Marks 100</b> $[(20 + 20)^* + 60]$

### Grade VIII, IX and X

<b>FIRST TERM</b> (August)	First Terminal Examination Grade VIII to X	<b>Marks 100</b> $(20^* + 80)$
<b>SECOND TERM</b> (January)	Preliminary Examination Grade X	<b>Marks 100</b> $(20^* + 80)$
<b>SECOND TERM</b> (February)	Second Terminal Examination Grade IX	<b>Marks 100</b> $(20^* + 80)$
	Grade VIII	<b>Will be declared later.</b>

**\* Internal Assessment: Activity Based**

### Note:

- Continuous Comprehensive Evaluation (C.C.E.) [Marks: 50 (III – V), Marks 100 (VI – VII)]
- C.C.E. will be conducted throughout the academic session.
- C.C.E. will include Dictation, Orals, Project and Activity.
- Discipline, Regularity, Completion and submission of assignments will also be allotted marks and will be a part of the C.C.E.

## HONOUR CARDS

### **Achievement Cards will be given to the -**

- Best council member
- Best behaved student
- Best prefect
- Best instrumentalist
- Best orator
- Best artist
- Best monitor
- Best singer
- Best dancer
- Best actor
- Best project (subject-wise)

### **Appreciation Cards will also be given for -**

- Neatly dressed student
- Sense of responsibility
- Sincerity
- Friendly nature
- Creative ability
- Social work
- For being a writer for more than abled child
- Well-maintained note-books
- Honesty
- Humility
- Helping nature
- General awareness
- Sense of belongingness

### **GRANDS HONNEURS (TOP HONOURS) -**

- Best student of the year
- Star of the year
- Sports Star
- Hero of the year
- Sports achievement certificates and prizes will be awarded to meritorious students.

**Every accomplishment begins with a decision to try.**

## **LIST OF HOLIDAYS FOR THE A.Y. 2024 - 2025**

DATE	MONTH	YEAR	DAY	OCCASION / FESTIVAL
25th	March	2024	Monday	Holi
29th	March	2024	Friday	Good Friday
9th	April	2024	Tuesday	Gudi Padwa
11th	April	2024	Thursday	Id-ul-Fitr (Ramzan Eid)*
17th	April	2024	Wednesday	Ram Navmi
17th	June	2024	Monday	Bakrid (Eid-ul-Adha)*
2nd	July	2024	Tuesday	Founder's Day
17th	July	2024	Wednesday	Moharram*
15th	August	2024	Thursday	Parsi New Year
19th	August	2024	Monday	Raksha Bandhan
27th	August	2024	Tuesday	Gopal Kala / Gokulashtami
16th	September	2024	Monday	Eid-e-Milad*
17th	September	2024	Tuesday	Ananth Chaturdashi
2nd	October	2024	Wednesday	Gandhi Jayanti
1st	November	2024	Friday	Diwali Laxmi Pujan
15th	November	2024	Friday	Guru Nanak Jayanti
6th	December	2024	Friday	Dr. Babasaheb Ambedkar Punyatithi
25th	December	2024	Wednesday	Christmas
1st	January	2025	Wednesday	New Year
14th	January	2025	Tuesday	Makar Sankranti
26th	February	2025	Wednesday	Mahashivratri
14th	March	2025	Friday	Holi
31st	March	2025	Monday	Id-ul-Fitr (Ramzan Eid)*
10th	April	2025	Thursday	Mahavir Jayanti
14th	April	2025	Monday	Dr. Babasaheb Ambedkar Jayanti
18th	April	2025	Friday	Good Friday

<b>HOLIDAYS FALLING ON SATURDAY / SUNDAY</b>				
<b>DATE</b>	<b>MONTH</b>	<b>YEAR</b>	<b>DAY</b>	<b>OCCASION / FESTIVAL</b>
14th	April	2024	Sunday	Dr. Babasaheb Ambedkar Jayanti
21st	April	2024	Sunday	Mahavir Jayanti
7th	September	2024	Saturday	Ganesh Chaturti
12th	October	2024	Saturday	Dussehra
2nd	November	2024	Saturday	Bali Pratipada
3rd	November	2024	Sunday	Bhaubeej
30th	March	2025	Sunday	Gudi Padwa
6th	April	2025	Sunday	Ram Navmi
<b>NON-INSTRUCTIONAL DAYS</b>				
1st	May	2024	Wednesday	Maharashtra Day
15th	August	2024	Thursday	Independence Day
5th	September	2024	Thursday	Teacher's Day
14th	November	2024	Thursday	Children's Day
26th	January	2025	Sunday	Republic Day
19th	February	2025	Wednesday	Chhatrapati Shivaji Maharaj Jayanti

**\*HOLIDAYS FOR BAKRI EID, RAMZAN EID, MOHARRAM AND EID-E-MILAD WILL BE CONFIRMED LATER**

## ACADEMIC YEAR (A.Y. 2024 – 2025)

### TERM SCHEDULE

#### (GRADE I – X)

<b>FIRST TERM</b>		
Commences on		
<b>GRADE 2 – 5</b>	<b>11th March 2024</b>	<b>Monday</b>
<b>GRADE 6 – 10</b>	<b>14th March 2024</b>	<b>Thursday</b>
<b>GRADE 1</b>	<b>1st April 2024</b>	<b>Monday</b>
<b>SUMMER VACATION</b>		
Commences on	2nd May 2024	Thursday
School Re-opens on		
<b>GRADE 8 - 10</b>	<b>6th June 2024</b>	<b>Thursday</b>
<b>GRADE 1 - 7</b>	<b>10th June 2024</b>	<b>Monday</b>
Concludes on	5th September 2024	Thursday
<b>SECOND TERM</b>		
Commences on	6th September 2024	Friday
Concludes on		
<b>GRADE 1 – 9</b>	<b>7th March 2025</b>	<b>Friday</b>
<b>FIRST TERM (A.Y. 2025 – 2026)</b>		
Commences on		
<b>GRADE 2 – 10</b>	<b>10th March 2025</b>	<b>Monday</b>
<b>VACATIONS (A.Y. 2024 – 2025)</b>		
<b>GANPATI FESTIVAL BREAK</b>		
Begins on	9th September 2024	Monday
School Re-opens on	12th September 2024	Thursday
<b>DIWALI VACATION</b>		
Begins on	28th October 2024	Monday
School Re-opens on	11th November 2024	Monday
<b>CHRISTMAS BREAK</b>		
Begins on	26th December 2024	Thursday
School Re-opens on	2nd January 2025	Thursday
<b>SUMMER VACATION (A.Y. 2025 – 2026)</b>		
Begins on	2nd May 2025	Friday
School Re-opens on		
<b>GRADE 8 - 10</b>	<b>5th June 2025</b>	<b>Thursday</b>
<b>GRADE 1 - 7</b>	<b>9th June 2025</b>	<b>Monday</b>

## EXAMINATION SCHEDULE (2024 – 2025)

EXAMINATION	FROM	TO
I TERMINAL (GRADE 3 and 4)	26/08/2024	04/09/2024
I TERMINAL (GRADE 5 - 10)	21/08/2024	04/09/2024
PRELIMS (GRADE 10)	03/01/2025	20/01/2025
II TERMINAL (GRADE 3 and 4)	10/02/2025	18/02/2025
II TERMINAL (GRADE 5 - 8)	05/02/2025	18/02/2025

**\*Grade 9 Annual Exams will be held as per the directives of the Council.**

**ATTENDANCE DURING EXAMINATION/TEST DAYS IS COMPULSORY  
TESTS WILL NOT BE CONDUCTED AGAIN.**

**ATTENDANCE ON RE-OPENING DAYS AND LAST WORKING DAY IS COMPULSORY.**

**Note: Dates/ timings may be changed due to unforeseen circumstances.**

**OPEN HOUSE DATES**  
**PRIMARY SECTION**  
**Grade I To IV**

DESCRIPTION	DATE	DAY	TIMINGS
First Term	05/10/2024	Saturday	11:00 a.m. to 1:00p.m.
Interactive Open House	18/01/2025	Saturday	11:00 a.m. to 1:00 p.m.
Second Term	04/03/2025	Tuesday	11:00 a.m. to 1:00 p.m.
Declaration of Result	To be announced later		

**SECONDARY SECTION**  
**Grade V To X**

DESCRIPTION	DATE	DAY	TIMINGS
First Term (V – X)	05/10/2024	Saturday	Girls: 7:30 a.m. – 8:00 a.m.
			Boys: 8:00 a.m. – 8:30 a.m.
Interactive Open House (V – IX )	18/01/2025	Saturday	7:30 a.m. – 8:30 a.m.
Prelims (X)	01/02/2025	Saturday	7.30 a.m. to 8.30 a.m.
Second Term (V – IX)	04/03/2025	Tuesday	Boys : 7.30 a.m. to 8.15 a.m.
			Girls : 8.15 a.m. to 9.00 a.m.
Declaration of Result (V – IX)	To be announced later		

**Note: Dates/ timings may be changed due to unforeseen circumstances.**

**Schedule for Interactive Session with Parents  
(2024 – 2025)**

**Grade: I to IV**

Date	Day	Grade
19/06/2024	Wednesday	Grade III (All Divisions)
20/06/2024	Thursday	Grade II (All Divisions)
21/06/2024	Friday	Grade I (All Divisions)
24/06/2024	Monday	Grade IV (All Divisions)

**Grade: V to X**

Date	Day	Grade	Timing
18/04/2024	Thursday	X (All Divisions)	7:30 am to 8:30 am
19/04/2024	Friday	IX (All Divisions)	7:30 am to 8:30 am
22/04/2024	Monday	VIII (All Divisions)	7:30 am to 8:30 am
23/04/2024	Tuesday	VII (All Divisions)	7:30 am to 8:30 am
24/04/2024	Wednesday	VI (All Divisions)	7:30 am to 8:30 am
25/04/2024	Thursday	V (All Divisions)	7:30 am to 8:30 am

**Note: Dates may be changed due to unforeseen circumstances.**

## IMPORTANT DATES

DATE	DAY	CELEBRATION
05/06/2024	Wednesday	World Environment Day
21/06/2024	Friday	International Yoga Day
09/08/2024	Friday	Quit India Day
21/08/2024	Wednesday	World Senior Citizen's Day
29/08/2024	Thursday	National Sports Day
08/09/2024	Sunday	International Literacy Day National Grand Parent's Day
14/09/2024	Saturday	Hindi Diwas
08/10/2024	Tuesday	Indian Air Force Day
24/10/2024	Thursday	United Nations Day
06/12/2024	Friday	Dr. Ambedkar Punyatithi
10/12/2024	Tuesday	Human Rights Day
12/01/2025	Sunday	National Youth Day
15/01/2025	Wednesday	Army Day
30/01/2025	Thursday	Martyr's Day
27/02/2025	Thursday	Marathi Bhasha Din
28/02/2025	Friday	National Science Day
21/03/2025	Friday	World Forestry Day
22/03/2025	Saturday	World Water Day
27/03/2025	Thursday	World Theatre Day
07/04/2025	Monday	World Health Day
23/04/2025	Wednesday	World Book Day

## INTERNAL ASSESSMENT TIME - TABLE (2024 - 2025)

### Grade III & IV PERIOD – FIRST

TERM - I		
DATE	GRADE III	GRADE IV
04/04/2024	English I	English I
18/04/2024	Mathematics – A	Mathematics – A
20/06/2024	Science	Science
27/06/2024	Hindi	Hindi
04/07/2024	Social Studies	Social Studies
11/07/2024	Marathi	English II
18/07/2024	English II	Marathi
25/07/2024	Mathematics – B	Mathematics – B
TERM - II		
DATE	GRADE III	GRADE IV
26/09/2024	English I	English I
03/10/2024	Mathematics – A	Mathematics – A
11/10/2024	Hindi	Science
17/10/2024	Science	Hindi
24/10/2024	Social Studies	Social Studies
21/11/2024	Marathi	English II
28/11/2024	English II	Marathi
05/12/2024	Mathematics – B	Mathematics – B

**Note: Dates may be changed due to unforeseen circumstances.**

**EXAMINATION TIME - TABLE (2024 - 2025)**

**Grade III & IV**

**FIRST TERMINAL EXAMINATION (26.08.2024 TO 04.09.2024)**

<b>DATE</b>	<b>DAY</b>	<b>Grade III</b>	<b>Grade IV</b>
<b>26/08/2024</b>	<b>Monday</b>	<b>Marathi</b>	<b>English I</b>
<b>27/08/2024</b>	<b>Tuesday</b>	<b><i>Holiday - Gokulastami</i></b>	
<b>28/08/2024</b>	<b>Wednesday</b>	<b>Hindi</b>	<b>Science</b>
<b>29/08/2024</b>	<b>Thursday</b>	<b>English I</b>	<b>Mathematics – A</b>
<b>30/08/2024</b>	<b>Friday</b>	<b>Science</b>	<b>Social Studies</b>
<b>31/08/2024</b>	<b>Saturday</b>	<b>Mathematics – A</b>	<b>Hindi</b>
<b>02/09/2024</b>	<b>Monday</b>	<b>English II</b>	<b>Mathematics – B</b>
<b>03/09/2024</b>	<b>Tuesday</b>	<b>Mathematics – B</b>	<b>English II</b>
<b>04/09/2024</b>	<b>Wednesday</b>	<b>Social Studies</b>	<b>Marathi</b>

**Note : Dates may change due to unforeseen circumstances.**

## EXAMINATION TIME - TABLE (2024 - 2025)

### Grade III & IV

#### SECOND TERMINAL EXAMINATION (10.02.2025 TO 18.02.2025)

DATE	DAY	Grade III	Grade IV
10/02/2025	Monday	English I	Marathi
11/02/2025	Tuesday	Science	English I
12/02/2025	Wednesday	Hindi	Mathematics – A
13/02/2025	Thursday	Social Studies	Science
14/02/2025	Friday	Mathematics – A	Hindi
15/02/2025	Saturday	English II	Mathematics – B
17/02/2025	Monday	Marathi	Social Studies
18/02/2025	Tuesday	Mathematics – B	English II

Note: Dates may be changed due to unforeseen circumstances.

## PROJECT SCHEDULE AND GRADED EXAMINATIONS – PRIMARY

### TERM - I

Date	Day	Grade	Subject	
21/08/2024	Wednesday	III	Marathi Project	+ SUPW Exam
		IV	Mathematics Project	+ Drawing Exam
22/08/2024	Thursday	III	Social Studies Project	+ Drawing Exam
		IV	Marathi Project	+ SUPW Exam
23/08/2024	Friday	III	Mathematics Project	+ Computer Studies Exam
		IV	Social Studies Project	+ Computer Studies Exam

### TERM – II

Date	Day	Grade	Subject	
05/02/2025	Wednesday	III	Science Project	+ Drawing Exam
		IV	English Project	+ SUPW Exam
06/02/2025	Thursday	III	English Project	+ SUPW Exam
		IV	Science Project	+ Drawing Exam
07/02/2025	Friday	III	Computer Studies Exam	
		IV	Computer Studies Exam	

**Note: Dates may be changed due to unforeseen circumstances.**

**FRUITS OF HARDWORK ARE SWEET**  
**INTERNAL ASSESSMENT TIME-TABLE (2024 - 2025)**

**STD – VII and VIII**

**PERIOD – FIRST**

FIRST TERM		
DATE	GRADE VII	GRADE VIII
04/04/2024	English I	English I
18/04/2024	History and Civics	History and Civics
25/04/2024	Marathi (2nd Lang.)	Geography
13/06/2024	Mathematics	Chemistry
20/06/2024	Chemistry	Marathi (2nd Lang.)
27/06/2024	Geography	Biology
04/07/2024	Hindi (3rd Lang.)	Mathematics
11/07/2024	Biology	Physics
18/07/2024	Physics	English II
25/07/2024	English II	Hindi (3rd Lang.)
SECOND TERM		
10/10/2024	English I	Marathi (2nd Lang.)
17/10/2024	Marathi (2nd Lang.)	English I
24/10/2024	Mathematics	Biology
21/11/2024	Geography	History and Civics
28/11/2024	Physics	English II
05/12/2024	Hindi (3rd Lang.)	Geography
12/12/2024	Biology	Chemistry
19/12/2024	History and Civics	Mathematics
09/01/2025	Chemistry	Physics
16/01/2025	English II	Hindi (3rd Lang.)

**Note: Dates may be changed due to unforeseen circumstances.**

**UNIT TEST – TERM I**  
**(GRADE IX & X)**  
**(FROM 18.06.2024 TO 03.07.2024)**

<b>Date</b>	<b>Day</b>	<b>GRADE IX</b>	<b>GRADE X</b>
18/06/2024	Tuesday	2nd Language	Mathematics
19/06/2024	Wednesday	English I	History and Civics
20/06/2024	Thursday	Physics / Commercial Studies	Chemistry
21/06/2024	Friday	Geography	English II
24/06/2024	Monday	Mathematics	2nd Language
25/06/2024	Tuesday	3rd Language	Biology
26/06/2024	Wednesday	Chemistry	English I
27/06/2024	Thursday	History and Civics	Geography
28/06/2024	Friday	Biology	3rd Language
01/07/2024	Monday	English II	Physics / Commercial Studies
02/07/2024	Tuesday	<b><i>Holiday - Founder's Day</i></b>	
03/07/2024	Wednesday	3rd Group	3rd Group

**Note: Dates may be changed due to unforeseen circumstances.**

**UNIT TEST – TERM II**  
**(GRADE IX & X)**  
**(FROM 02.12.2024 TO 17.12.2024)**

<b>Date</b>	<b>Day</b>	<b>GRADE IX</b>	<b>GRADE X</b>
02/12/2024	Monday	English II	History and Civics
03/12/2024	Tuesday	Chemistry	Physics / Commercial Studies
04/12/2024	Wednesday	Geography	3rd Language
05/12/2024	Thursday	Biology	Chemistry
06/12/2024	Friday	<b><i>Holiday - Dr. Babasaheb Ambedkar Punyatithi</i></b>	
09/12/2024	Monday	Mathematics	2nd Language
10/12/2024	Tuesday	English I	Geography
11/12/2024	Wednesday	Physics / Commercial Studies	English II
12/12/2024	Thursday	3rd Language	Biology
13/12/2024	Friday	History and Civics	English I
16/12/2024	Monday	2nd Language	Mathematics
17/12/2024	Tuesday	3rd Group	3rd Group

**Note: Dates may be changed due to unforeseen circumstances.**

**EXAMINATION TIME-TABLE (2024-2025)**  
**FIRST TERMINAL EXAMINATION (GRADE V TO VIII)**  
**(FROM 21.08.2024 TO 04.09.2024)**

Date	Day	GRADE V	GRADE VI	GRADE VII	GRADE VIII
21/08/2024	Wednesday	Computer Studies	Computer Studies	Computer Studies	Computer Studies
22/08/2024	Thursday	---	Marathi – 2nd Lang.	Mathematics	Marathi – 2nd Lang.
23/08/2024	Friday	Mathematics	English I	Hindi – 3rd Lang.	Geography
26/08/2024	Monday	English II	Physics	English II	Physics
27/08/2024	Tuesday	<b><i>Holiday – Gopal Kala</i></b>			
28/08/2024	Wednesday	Science	Geography	History and Civics	English II
29/08/2024	Thursday	---	Chemistry	Biology	History and Civics
30/08/2024	Friday	Social Studies	Hindi – 3rd Lang.	English I	Biology
31/08/2024	Saturday	English I	English II	Chemistry	Hindi – 3rd Lang.
02/09/2024	Monday	Marathi – 2nd Lang.	Mathematics	Marathi – 2nd Lang.	Mathematics
03/09/2024	Tuesday	---	History and Civics	Geography	Chemistry
04/09/2024	Wednesday	Hindi – 3rd Lang.	Biology	Physics	English I

**Note: Dates may be changed due to unforeseen circumstances.**

**EXAMINATION TIME-TABLE (2024-2025)**  
**FIRST TERMINAL EXAMINATION (Grade IX and X)**  
**(FROM 21.08.2024 TO 04.09.2024)**

<b>Date</b>	<b>Day</b>	<b>IX</b>	<b>X</b>
21/08/2024	Wednesday	3rd Language	English I
22/08/2024	Thursday	History and Civics	Chemistry
23/08/2024	Friday	Biology	Geography
26/08/2024	Monday	Mathematics	2nd Language
27/08/2024	Tuesday	<b><i>Holiday – Gopal Kala</i></b>	
28/08/2024	Wednesday	English II	Physics / Commercial Studies
29/08/2024	Thursday	Geography	English II
30/08/2024	Friday	Chemistry	History and Civics
31/08/2024	Saturday	English I	Biology
02/09/2024	Monday	2nd Language	Mathematics
03/09/2024	Tuesday	Physics / Commercial Studies	3rd Language
04/09/2024	Wednesday	3rd Group	3rd Group

**Note: Dates may be changed due to unforeseen circumstances.**

**EXAMINATION TIME-TABLE (2024-2025)**

**STD. X**

**PRELIMINARY EXAMINATION**

**(FROM 03.01.2025 TO 20.01.2025)**

<b>Date</b>	<b>Day</b>	<b>Subjects</b>
03/01/2025	Friday	Mathematics
06/01/2025	Monday	English II
07/01/2025	Tuesday	Biology
08/01/2025	Wednesday	History and Civics
09/01/2025	Thursday	2nd Language
10/01/2025	Friday	Geography
13/01/2025	Monday	Physics / Commercial Studies
14/01/2025	Tuesday	<i>Holiday – Makar Sankranti</i>
15/01/2025	Wednesday	English I
16/01/2025	Thursday	Chemistry
17/01/2025	Friday	3rd Group
20/01/2025	Monday	3rd Language

**Note: Dates may be changed due to unforeseen circumstances.**

**EXAMINATION TIME-TABLE (2024-2025)**  
**SECOND TERMINAL EXAMINATION (GRADE V TO VIII)**  
**(FROM 05.02.2025 TO 18.02.2025)**

Date	Day	GRADE V	GRADE VI	GRADE VII	GRADE VIII
05/02/2025	Wednesday	Computer Studies	Computer Studies	Computer Studies	Computer Studies
06/02/2025	Thursday	Social Studies	Mathematics	Marathi – 2nd Lang.	Mathematics
07/02/2025	Friday	Hindi – 3rd Lang.	English I	Geography	English I
10/02/2025	Monday	Science	Physics	Mathematics	Chemistry
11/02/2025	Tuesday	---	History and Civics	Biology	History and Civics
12/02/2025	Wednesday	English II	Marathi – 2nd Lang.	English I	Marathi – 2nd Lang.
13/02/2025	Thursday	---	Biology	Chemistry	Geography
14/02/2025	Friday	Marathi – 2nd Lang.	Geography	English II	Biology
15/02/2025	Saturday	---	Hindi – 3rd Lang.	Hindi – 3rd Lang.	Hindi – 3rd Lang.
17/02/2025	Monday	Mathematics	English II	History and Civics	Physics
18/02/2025	Tuesday	English I	Chemistry	Physics	English II

**Note: Dates may be changed due to unforeseen circumstances.**

**\*\*Grade IX Annual Exams will be held as per the directives of the Council.**

**OBA / ACTIVITY (Grade VII)**  
**(A.Y. 2024 – 2025)**

**TERM - I**  
**(Tuesday/Thursday)**

<b>Day</b>	<b>Date</b>	<b>Subject</b>
Tuesday	09/07/2024	Geography
Tuesday	16/07/2024	Mathematics
Tuesday	23/07/2024	Marathi
Tuesday	30/07/2024	History and Civics
Thursday	01/08/2024	English I
Tuesday	06/08/2024	English II
Tuesday	13/08/2024	Hindi

**TERM - II**  
**(Tuesday)**

<b>Day</b>	<b>Date</b>	<b>Subject</b>
Tuesday	01/10/2024	History and Civics
Tuesday	08/10/2024	Marathi
Tuesday	15/10/2024	Geography
Tuesday	22/10/2024	Mathematics
Thursday	19/11/2024	Hindi
Tuesday	26/11/2024	English I
Tuesday	03/12/2024	English II

**PROJECT SCHEDULE**  
**SECONDARY SECTION**  
**GRADE V to VII (CCE)**  
**GRADE VIII (INTERNAL ASSESSMENT)**

<b>TERM – I</b>				
<b>DATE</b>	<b>DAY</b>	<b>GRADE</b>	<b>TIME</b>	<b>SUBJECT</b>
07/08/2024	Wednesday	VIII	7:30 a.m. – 9:30 a.m.	Geography
			9:50 a.m. – 11:50 a.m.	Marathi
08/08/2024	Thursday	V – VIII	7:30 a.m. – 9:30 a.m.	English
		V and VIII	9:50 a.m. – 11:50 a.m.	Mathematics
		VI	9:50 a.m. – 11:50 a.m.	Biology
		VII	9:50 a.m. – 11:50 a.m.	Physics
09/08/2024	Friday	V – VIII	7:30 a.m. – 9:30 a.m.	Hindi
		V	9:50 a.m. – 11:50 a.m.	Science
		VI - VIII	9:50 a.m. – 11:50 a.m.	History and Civics
<b>TERM – II</b>				
<b>DATE</b>	<b>DAY</b>	<b>GRADE</b>	<b>TIME</b>	<b>SUBJECT</b>
16/12/2024	Monday	V	7:30 a.m. – 9:30 a.m.	Social Studies
		VI – VII	7:30 a.m. – 9:30 a.m.	Mathematics
		VII	9:50 a.m. – 11:50 a.m.	Chemistry
		VI	9:50 a.m. – 11:50 a.m.	Physics
17/12/2024	Tuesday	V – VII	7:30 a.m. – 9:30 a.m.	Marathi
		VI – VII	9:50 a.m. – 11:50 a.m.	Geography

**Note: Dates may be changed due to unforeseen circumstances.**

## PROJECT SCHEDULE

### SECONDARY SECTION

#### **Project - Final submission for the Board Exam (Grade X)**

<b>DATE</b>	<b>DAY</b>	<b>SUBJECTS</b>
16/12/2024	Monday	English, Mathematics
17/12/2024	Tuesday	2 <sup>nd</sup> Language, History
18/12/2024	Wednesday	Geography, SUPW

**Submission Dates of 3rd Group and Science (Journals of Physics, Chemistry, Biology)**

**Will be announced later. Project will be given by the respective teachers.**

**Note: Dates may be changed due to unforeseen circumstances.**

## ZERO HOUR ACTIVITY - SECONDARY SECTION

### GRADE V TO VIII

ACTIVITY WEEK	GRADE V Tuesday	GRADE VI Tuesday	GRADE VII Thursday	GRADE VIII Friday
22/04/2024 to 26/04/2024	Best out of waste			
17/06/2024 to 21/06/2024	English Extempore (E)	English Extempore (E)	English Extempore (E)	English Extempore (E)
24/06/2024 to 28/06/2024	English Extempore (E)	English Extempore (E)	English Extempore (E)	---
01/07/2024 to 05/07/2024	---	---	English Extempore (F)	English Extempore (E)
08/07/2024 to 12/07/2024	Number Crunch	English Extempore (F)	Number Crunch	English Extempore (F)
15/07/2024 to 19/07/2024	English Extempore (F)	Number Crunch	Pen a Caption	Number Crunch
29/07/2024 to 02/08/2024	Talent Search	Talent Search	Talent Search	Talent Search
05/08/2024 to 09/08/2024	Talent Search	Talent Search	Talent Search	Talent Search
23/09/2024 to 27/09/2024	G.K. Quiz (E)	G.K. Quiz (E)	---	G.K. Quiz (E)
07/10/2024 to 11/10/2024	G.K. Quiz (F)	Words of Legends (E)	G.K. Quiz (E)	G.K. Quiz (F)
14/10/2024 to 19/10/2024	Words of Legends (E)	Words of Legends (E)	G.K. Quiz (F)	Words of Legends (E)
18/11/2024 to 22/11/2024	Words of Legends (E)	G.K. Quiz (F)	Words of Legends (E)	Words of Legends (E)
25/11/2024 to 29/11/2024	Words of Legends (F)	Sports Quiz	Words of Legends (E)	Words of Legends (F)
02/12/2024 to 06/12/2024	Sports Quiz	Words of Legends (F)	Words of Legends (F)	Pen a Caption
09/12/2024 to 14/12/2024	Pen a Caption	Pen a Caption	Sports Quiz	Sports Quiz

**E – Elimination Round**

**F – Final Round**

**PRIMARY SECTION (2024-2025)**  
**Schedule for Class Annual Day**

<b>Grade</b>	<b>Month</b>
IV	April, 2024
III	April, 2024
II	October, 2024
I	December, 2024

**SECONDARY SECTION (2024-2025)**  
**Schedule for Class Annual Day**

<b>Date</b>	<b>Day</b>	<b>Grade</b>
29/06/2024	Saturday	VI
19/07/2024	Friday	VIII
22/11/2024	Friday	VII
24/10/2024	Thursday	V

**Note: Dates may be changed due to unforeseen circumstances.**

**GRADED EXAMINATION SCHEDULE  
(GRADE V - VIII)**

<b>TERM - I</b>			
<b>Date</b>	<b>Day</b>	<b>Grade</b>	<b>Subject</b>
16/08/2024	Friday	V - VIII	Drawing
<b>TERM - II</b>			
31/01/2025	Friday	V - VIII	Drawing



**W**ork is the rent we  
pay for living on the  
planet

**EARTH**