

# Fine Revision & Refund Policy:

## Refund of school fee-

Sr.	SITUATION	ADMN FEE	TERM FEE	TUITION FEE	REMARK
1.	A parent ( all sections ) applies for SLC on or before 31 <sup>st</sup> May after clearing all the dues of that academic year and paid the first quarter / monthly fee for the next year.	Non refundable	Refundable	Refundable	No fees to be charged.
2.	A parent applies for SLC after the academic year starts ( all sections ) – ( between 01 <sup>st</sup> June and re-opening day )	Non refundable	Not to be collected	To be collected	Only a month's fee to be collected ( Notice Fee )
3.	A parent applies for SLC after the school re-opening date ( all sections )	Non refundable	Non refundable	Non refundable	Term fee and June Tuition fee to be collected
4.	Admission taken for new academic year, not attended the school in June and applied for SLC in June itself.	Non refundable	Non refundable	Non refundable	Balance amount from July to be refunded
5.	Parent applies for SLC in the middle of the academic year.  For instance, if a parent applies for SLC on 20 <sup>th</sup> August then September fee to be collected as Notice fee. If the parent wishes, the child can attend school till 30 <sup>th</sup> September	Non refundable			
6.	Parent applies for SLC by giving a month's notice in writing. ( after clearing the fee dues )	Non refundable	-	-	Notice fee not to be collected. Child can attend school in that month.
7.	A parent has paid the fees for the whole year and applies for SLC in the middle of the academic year.	Non refundable	Non refundable	-	A month's fee as notice fee to be deducted and the balance to be refunded.

- Irrespective of collection mode, last quarter fees to be collected by 11<sup>th</sup> of March.
- March, April and May months fees are not refundable.
- Admission fee is not refundable